

**Disabling or Changing a Block Section for Block Registration Courses
(for Block Sponsor/Home Department only)**

Evaluate what needs to happen:

- ***If the entire Block including all of the courses it contains are being cancelled, do the following:***
 - ⇒ Delete the course listings on 145.
 - ⇒ Delete the control course on 129.
 - ⇒ Let the departments of record for the other courses in the block know that they need to delete their course sections.
- ***If the Block is being disabled but the courses are not being cancelled....***
 - ⇒ Delete the course listings on 145.
- ***If the block is being modified by adding or dropping courses from the block:***
 - ⇒ To add: check on 129 that the course section is available, then add it on 145.
 - ⇒ To drop: delete the course on 145 and inform the department if it needs to cancel the course.
- ***If there is a change for an individual course that is NOT an add or drop and does NOT affect the block, this update should be performed by the department of record for the course.***